



VOLUNTEER STATEMENT

Volunteer's Name: _____ **Placement:** _____

I understand and agree that I must comply with Artish Huddersfield CIC's policies and procedures summarised below:

1. Confidentiality

Whilst volunteering, information of a confidential nature may be shared with you. This information should never be discussed with anyone other than the staff and other volunteers at the placement.

2. Data Protection

Artish Huddersfield CIC aims to ensure that it adheres to all relevant legislation with regard to the obtaining, storing, and processing of data. To achieve this, Artish Huddersfield CIC will process all personal information:

- Fairly & lawfully
- For one or more specified lawful purposes
- Ensure that it is accurate, relevant, and not excessive
- Ensure that it is kept up to date
- Ensure that it is not kept longer than necessary
- In line with the rights of the individual
- In a secure environment with appropriate safeguard measures

As a volunteer, you must be mindful of always keeping the personal information of all service users and colleagues safe.

3. Fairness, Respect, Equality, Diversity, Inclusion & Engagement (FREDIE)

Artish Huddersfield CIC is committed to valuing diversity, reducing inequality, and ensuring all people are treated with fairness, dignity, and respect. No-one that comes into contact with Artish Huddersfield CIC should be treated

unfavourably on the grounds of any of the "Protected Characteristics" (e.g., gender, religion, disability) set out in the Equalities Act 2010. Anti-discriminatory practice is at the heart of what we do, and our expectation is that volunteers demonstrate this too.

4. Safeguarding

Protecting children from harm and promoting their welfare is our paramount concern at Artish Huddersfield CIC. We are committed to ensuring that any child who participates in our activities is properly safeguarded. Every Artish Huddersfield CIC volunteer has a duty under the Children Act 2004 to respond to any concern around a child's well-being by making the staff member aware at the earliest opportunity.

5. Professional Boundaries

Volunteers must always maintain professional boundaries with children and young people. This includes, but is not limited to, our policy of no personal social media interaction with service users.

6. Agreed Placement Goals

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I am aware that all Artish Huddersfield CIC policies are accessible online, and I acknowledge and agree to comply with these and the other statements above.

Volunteer's Name: _____

Date: _____

Achieved Goals / Feedback

7. Reviewed Placement Goals

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Volunteer's Name: _____

Date: _____

Achieved Goals / Feedback _____

End of Placement Review

Please provide a reflection on your volunteer experience and the placement goals you set at the start of your journey.

Achieved Goals / Feedback _____

Volunteer's Signature: _____ **Date:** _____